

HARYANA STATE TECHNICAL EDUCATION SOCIETY (HSTES)

From

Director General Tech. Education-cum-Vice Chairman,
Haryana State Technical Education Society (HSTES),
Panchkula, Haryana.

To

The Principals/Directors,

Memo No. 942-1/21

Dated: 27-06-2022

Subject: **Deposit of Admissions Data Management Fee (ADMF) for the Academic Sessions up to 2021-22.**

Kindly refer to the subject noted above in continuation to this office previous letters.

As per the decision taken in Agenda Item No.18.27 of 18th BoG meeting held on 01.04.2016, it has been decided that the Intake Processing fee (Rs. 200/- per admission) being charged from self-financing institutions on centralized admission be dropped and Admission Data Management Fee (Rs. 200/- per admission) be charged one time by HSTES in respect of all admissions (Centralized Admissions and Institute Level Admissions) in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17. The said fee be charged from the admitted students by the concerned institute and be credited/deposited in HSTES account.

In order to avoid further consequences in this matter, the institution are hereby directed to deposit the Admission Data Management Fee (ADMF) with the HSTES otherwise suitable action will be taken against the defaulter institution by the department.

As the All India Council of Technical Education has extended the last date of admissions up to 30.11.2021, it is directed to ensure to deposit Rs. _____ on account of pending amount of Admission Data Management Fee (ADMF) for the Academic Session up to 2021-22 in Un-Aided branches of Aided Institutions and all Private Institutions in the State of Haryana by **07-07-2022** to be transferred in HSTES Saving Account No.0087000111222785 IFSC Code No.PUNB0008700, Sector-17-B, Chandigarh as per proforma enclosed with this letter without any further delay otherwise the institution will be responsible for this lapse. The institutes are further directed to intimate this office on our email at hstesadmf@gmail.com and also through Speed Post so that the amount deposited by the institute could be settled in the books of the Society. This data along with the forwarding letter is available on the website of HSTES "www.hstes.org.in".

Please ensure strict compliance of above instructions please.

Encls.: As above



Accounts Officer
for Director General Tech. Edu.-cum-Vice Chairman,
Haryana State Technical Education Society,
Panchkula, Haryana

Haryana State Technical Education Society (HSTES)

Performa for Deposit of Admission Data Management Fee (ADMF) for the Session(s): _____

1	Name of Institute																																											
2	Institute Code																																											
3	Complete Postal Address of the Institute																																											
4	Name of the Trust of the Institute																																											
5	Email Addresses of Institute																																											
6	Name, Designation, E-mail Address and Contact Number of the concerned person																																											
7	Bank Account Information: a) Name of Account Holder in the Bank Account b) Name of Bank with Branch Address c) Account Number d) IFSC Code																																											
8	Session-wise details of Total ADMF Amount Due and now to be deposited in HSTES (Proof of Transaction duly self-attested by the Institute clearly showing the Bank details is to be enclosed)	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 10%;">Session</th> <th style="width: 20%;">Name of Course</th> <th style="width: 15%;">Amount Due</th> <th style="width: 15%;">Amount Deposited</th> <th style="width: 20%;">Transaction/ UTR Number</th> <th style="width: 20%;">Date of Deposit</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr style="background-color: #e0e0e0;"> <td>Grand Total</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Session	Name of Course	Amount Due	Amount Deposited	Transaction/ UTR Number	Date of Deposit																															Grand Total					
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10	Remarks, if any																																											

Note: Amount deposited by the Institute should tally with the total amount due on this account. The details to be filled in the proforma should be complete in all respects.

Place:
Date:

(Signature with seal)

***Details of outstanding Admission Data Management Fee:**

Session	Pending Amount
Grand Total	