

By e-mail

From

The Director General-cum-Vice Chairman,
Haryana State Technical Education Society (HSTES)
Bays No. 7-12, Sector-4,
Panchkula

To

The Principals
All Govt./ Govt. Aided Polytechnics,

Memo No.: 2808 /HSTES

Dated: 9-7-18

Subject: Institute Level Manual Counseling for admissions in Diploma Courses in Govt./ Govt. Aided (for aided branches only) against vacant seats for the Session 2018-19.

Kindly refer to the subject noted above.

2. It is informed that the centralized online counseling for Diploma Courses will be completed on 13.07.2018. 1st Institute Level Manual Counseling of the Govt. / Govt. Aided (for aided branches only) against vacant seats for the session 2018-19 is to be done by the respective Govt. /Govt. Aided Polytechnics at their own level as per the procedure mentioned in Diploma Prospectus and instructions enclosed herewith. The duration of the said counseling will be from 17.07.2018 to 20.07.2018 for the 1st manual counseling. On completion of 1st Institute level manual counseling, all Govt./ Govt. Aided Polytechnics are allowed to conduct another round(s) of Institute Level Manual Counseling for filling up of remaining vacant seats (if any) upto 15.08.2018.

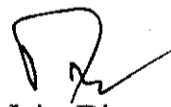
Further, the rank data of Lateral Entry Diploma Entrance Test – 2018 will be sent to all Govt./ Govt. Aided Polytechnics through e-mail and the category wise vacant seats (after 2nd online counseling) will be available online at www.intrahstes.gov.in on 14.07.2018. The concerned institute must give wide publicity of institute level counseling at its own level.

Further, the institute level manual counseling(s) for Govt. Polytechnic Umri, Govt. Polytechnic Nanakpur (2nd year LEET), Govt. Polytechnic -cum- Multi Skill Training Centre, Dhamlawas, Rewari and Govt. Polytechnic, Rajpura, Block Sadhaura, Yamuna Nagar will be conducted by the Polytechnics as mentioned below:

Sr. No.	Institute for which counseling is to be done	Venue of counseling/Institute to conduct the counseling
1	Govt. Polytechnic Umri	Govt. Polytechnic, Ambala City
2	Govt. Polytechnic Nanakpur (2nd year LEET)	
3	Govt. Polytechnic, Rajpura, Block Sadhaura, Yamuna Nagar	
4	Govt. Polytechnic -cum- Multi Skill Training Centre, Dhamlawas, Rewari	Govt. Polytechnic, Lisana

This is for your kind information and further necessary action please.

DA/as above



Joint Director
for DGTE-cum- Vice Chairman, HSTES
Panchkula

Endst. No. 2809-11 /HSTES

Dated: 9-7-18

A copy of the above is forwarded to the following:

1. PS/DGTE.
2. PA/DTE.
3. COAF, HSBTE.



Joint Director
for DGTE-cum- Vice Chairman, HSTES
Panchkula

Institute Level Manual Counseling(s) – 2018

For Govt./ Govt. Aided (Aided branches only) Polytechnics

A. Important Information/ Instructions for Institute Level Manual Counseling(s):

1. The concerned institutes must give wide publicity of institute level counseling at its own level.
2. For admissions in Diploma (Engg.) & Diploma (Pharmacy) Courses Institute Level Manual Counseling shall be conducted on the basis of fresh Inter-se-Merit/ Rank of qualifying examination prepared by the respective concerned institute and Inter-se-Merit/ Rank of qualifying examination declared by HSTES (for centralized online counselings) may not be considered. However, Institute Level Manual Counseling for admission in Diploma (Engg.) Lateral Entry be conducted as per past practice. The Institute Level Manual Counseling for diploma courses shall be done as per the procedure mentioned in Diploma Prospectus.
3. The admission in Diploma (Engg.) Lateral Entry shall be strictly on the basis of merit/ rank of DET (L)-2018. If the seats still remain vacant/ unfilled, then, the vacant/ unfilled seats shall be filled based on merit of qualifying examination in a fair and transparent manner.
4. Before reporting at the newly allotted institute, candidate shall get his/ her earlier admission, if any, cancelled from previously allotted institute. If candidate is facing any problem in getting the seat cancelled from previously allotted institute, he/ she may contact of HSTES for cancellation of previously allotted seat, if required.
5. At the time of reporting if the candidate had not deposited his/ her counseling fees, in such a case counseling fees is to be deposited by the candidate in PNB/ AXIS bank account. The counseling fee can also be deposited in the institute also. The counseling fee collected by the institutions be transferred to HSTES account after the last date of admission.
6. Institute Level Manual Counseling shall be conducted on the basis of seat matrix of vacant/ unfilled seats of the institutions after 2nd online counseling and **No sliding is allowed in institute level manual counseling to avoid violation of merit.** The category wise vacant seats (after 2nd online counseling) will be available online at www.intrahstes.gov.in on 14.07.2018.
7. The entire exercise of institute level counseling, admission and updation shall have to be completed upto **15.08.2018**.

B. Procedure to fill seats under Special Categories/ Schemes

1. For admissions in TFW Category

The admission/ counseling of TFW quota seats, if vacant, may also be done in Govt./ Govt. Aided Polytechnic by following the previous year practice by filling vacant seats under TFW quota at their level through institute level committee to be constituted by concerned Principal.

Also, institute shall update their TFW admissions online on “tuition fee waiver” link at institute level admissions. The date of inviting application may also be fixed by institute and admission may be done accordingly.

2. For admissions in HGST and KM Category

The seats of HGST & KM category may be got filled from inter-se-merit of HGST & KM category candidates respectively available at HSTES websites www.hstes.org.in. However, in case new candidates apply under these categories, it is responsibility of the institutions to check their eligibility and prepare their merit on the basis of qualifying examination. The admission must be made in fair and transparent manner, firstly on the basis of merit rank provided by HSTES and then on the basis of merit of the concerned category candidates prepared by the institute itself. The date of inviting application may also be fixed by institute and admission may be done accordingly.

3. Admissions in SDB Category at GP, Morni and MAR Category at GP, Uttwar

If the seats of SDB and MAR still remain vacant/ unfilled, then, the concerned institutions will fill up vacant/unfilled seats at institute level in a fair and transparent manner.

C. Schedule of Institute Level Manual Counseling(s):

Date	Event
17.07.2018	Declaration of Inter-se-Merit/ Rank for Manual Counseling
18.07.2018	Manual Counseling for all categories
19.07.2018 & 20.07.2018	Manual Counseling without any reservation (by merging all reserved categories)
After Institute Level Manual Counseling as per above schedule, all Govt./ Govt. Aided Polytechnics are also allowed to conduct another round of institute level manual counseling(s) for filling up of remaining vacant seats (if any) upto 15.08.2018.	

Institute Level Manual Counseling from 17.07.2018 to 20.07.2018 for admissions in Diploma Courses in Govt./ Govt. Aided (for aided branches only) Polytechnics for the Session 2018-19.

Sr No	Institute for which counseling is to be done	Counseling Institute and Venue of Counseling
1	BKN Govt. Polytechnic, Narnaul, District Mahendergarh	BKN Govt. Polytechnic, Narnaul, District Mahendergarh
2	Ch. Bansi Lal Govt. Polytechnic, Bhiwani	Ch. Bansi Lal Govt. Polytechnic, Bhiwani
3	Ch. Devi Lal Govt. Polytechnic, Nathu Sari Chopta, Sirsa	Ch. Devi Lal Govt. Polytechnic, Nathu Sari Chopta, Sirsa
4	Ch. Matu Ram Arya Govt. Polytechnic, Sanghi, District Rohtak	Ch. Matu Ram Arya Govt. Polytechnic, Sanghi, District Rohtak
5	Deen Bandhu Sir Chhotu Ram Govt. Polytechnic, Sampla, District Rohtak	Deen Bandhu Sir Chhotu Ram Govt. Polytechnic, Sampla, District Rohtak
6	Govt. Polytechnic Chappar, Charkhi Dadri	Govt. Polytechnic Chappar, Charkhi Dadri
7	Govt. Polytechnic for Women, Faridabad	Govt. Polytechnic for Women, Faridabad
8	Govt. Polytechnic for Women, Sirsa	Govt. Polytechnic for Women, Sirsa
9	Govt. Polytechnic Indri, Nuh.	Govt. Polytechnic Indri, Nuh.
10	Govt. Polytechnic Malab, Nuh	Govt. Polytechnic Malab, Nuh
11	Govt. Polytechnic Mandkola, Palwal	Govt. Polytechnic Mandkola, Palwal
12	Govt. Polytechnic Nanakpur, Panchkula	Govt. Polytechnic Nanakpur, Panchkula (For 1st Year)
		Govt. Polytechnic, Ambala City (For 2nd Year LEET)
13	Govt. Polytechnic Rajpur, Block Sadhaura, Distt. Yamuna Nagar (Guest Classes at Seth Jai Prakash Polytechnic, Damla Distt. Yamuna Nagar)	Govt. Polytechnic, Ambala City
14	Govt. Polytechnic, Ambala City	Govt. Polytechnic, Ambala City
15	Govt. Polytechnic, Chika, District Kaithal	Govt. Polytechnic, Chika, District Kaithal
16	Govt. Polytechnic, Dhargar, Distt. Fatehabad	Govt. Polytechnic, Dhargar, Distt. Fatehabad
17	Govt. Polytechnic, Hathnikund, District Yamunanagar	Govt. Polytechnic, Hathnikund, District Yamunanagar
18	Govt. Polytechnic, Hisar	Govt. Polytechnic, Hisar
19	Govt. Polytechnic, Jamalpur Shekhon, Block Tohana Distt. Fatehabad	Govt. Polytechnic, Jamalpur Shekhon, Block Tohana Distt. Fatehabad
20	Govt. Polytechnic, Jhajjar	Govt. Polytechnic, Jhajjar
21	Govt. Polytechnic, Lisana, District Rewari	Govt. Polytechnic, Lisana, District Rewari
22	Govt. Polytechnic, Mandi Adampur, District Hisar	Govt. Polytechnic, Mandi Adampur, District Hisar
23	Govt. Polytechnic, Manesar, District Gurgaon	Govt. Polytechnic, Manesar, District Gurgaon
24	Govt. Polytechnic, Meham, District Rohtak	Govt. Polytechnic, Meham, District Rohtak
25	Govt. Polytechnic, Morni, (Co-Educational) District Panchkula	Govt. Polytechnic, Morni, (Co-Educational) District Panchkula
26	Govt. Polytechnic, Shergarh, District Kaithal	Govt. Polytechnic, Shergarh, District Kaithal
27	Govt. Polytechnic, Sirsa	Govt. Polytechnic, Sirsa
28	Govt. Polytechnic, Sonipat	Govt. Polytechnic, Sonipat
29	Govt. Polytechnic, Umri, District Kurukshetra (Guest Classes at Govt. Polytechnic, Ambala)	Govt. Polytechnic, Ambala City
30	Govt. Polytechnic, Uttawar, District Palwal	Govt. Polytechnic, Uttawar, District Palwal
31	Govt. Polytechnic-cum-Multi Skill Training Centre, Dhamlawas District Rewari (Guest Classes at Govt. Polytechnic Lisana, Rewari)	Govt. Polytechnic Lisana, Rewari
32	Guru Brahma Nand Ji Govt. Polytechnic, Nilokheri, District Karnal	Guru Brahma Nand Ji Govt. Polytechnic, Nilokheri, District Karnal
33	Kalpana Chawla Govt. Polytechnic for Women, Ambala City	Kalpana Chawla Govt. Polytechnic for Women, Ambala City
34	Maharishi Kashyap Govt. Polytechnic, Jattal, District Panipat	Maharishi Kashyap Govt. Polytechnic, Jattal, District Panipat
35	Rajiv Gandhi Govt. Polytechnic, Narwana, District Jind	Rajiv Gandhi Govt. Polytechnic, Narwana, District Jind
36	Rani Jhansi Laxmi Bai Govt. Polytechnic, Loharu, District Bhiwani	Rani Jhansi Laxmi Bai Govt. Polytechnic, Loharu, District Bhiwani
37	BPS Mahila Polytechnic, Kanya Gurukul, Khanpur, District Sonipat	BPS Mahila Polytechnic, Kanya Gurukul, Khanpur, District Sonipat
38	Chhotu Ram Polytechnic, Rohtak	Chhotu Ram Polytechnic, Rohtak
39	Seth Jai Parkash Polytechnic, Damla, District Yamunanagar	Seth Jai Parkash Polytechnic, Damla, District Yamunanagar
40	Vaish Technical Institute, Rohtak	Vaish Technical Institute, Rohtak

After conducting Institute Level Manual Counseling as per above schedule, all Govt./ Govt. Aided Polytechnics are also allowed to conduct another round of Institute Level Manual Counseling(s) for filling up of remaining vacant seats (if any) upto 15.08.2018.