

HARYANA STATE TECHNICAL EDUCATION SOCIETY (HSTES)

From

Director General Tech. Education-cum-Vice Chairman,
Haryana State Technical Education Society (HSTES),
Panchkula, Haryana.

To

The Principals/Directors,
All Private/Aided Institutes of Technical
Education Haryana

Reminder
Date Bound

Intimation after deposit of ADMF at
admfhstes@gmail.com

Memo No. 908-1434 /HSTES

Dated: 13-6-2023

Subject:

Deposit of Admissions Data Management Fee (ADMF) for the Academic Session 2016-17 and onwards.

Kindly refer to the subject noted above.

In this regard, it is intimated that HSTES office has regularly demanded the pending ADMF for the session 2016-17 to 2021-22. Now ADMF for the session 2022-23 is also due which has not been received so far.

As per the decision taken in Agenda Item No.18.27 of 18th BoG meeting held on 01.04.2016, it was decided that Admission Data Management Fee (Rs.200/- per admission) will be charged by HSTES in respect of all admissions (Centralized Admission and Institute Level Admission) in Self-Financing Institutions and un-aided branches of Aided Institutions from the academic session 2016-17 and onwards.

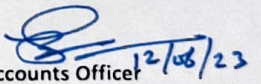
Accordingly, the institutions are hereby directed to deposit the Admission Data Management Fee (ADMF) with the HSTES otherwise suitable action will be taken against the defaulter institutions by the department.

It is directed to ensure to deposit the pending amount as mentioned in the list of "Pending ADMF data upto 2021-22" and "Pending ADMF data 2022-23 course wise" available on the website www.hstes.org.in, on account of ADMF for the students admitted in un-aided branches of aided institutes and all private institutes in the state of Haryana by 07-07-2023.

Amount is to be transferred in HSTES Saving account no. 0087000111222785 IFSC code no. PUNB0008700, sector-17 B Chandigarh as per proforma enclosed as Annexure-'A'. The institutes are further directed to intimate the deposit on email at hstesadmf@gmail.com and also through speed post so that the amount deposited by the institute could be settled in the books of HSTES. This data along with the forwarding letter is available on the website of HSTES www.hstes.org.in

However if any amount of ADMF is already deposited by the institute upto 2021-22 and still showing as payable in the list on website the same should be reconciled with the HSTES by informing the details (date of deposit and amount thereof) on email at hstesadmf@gmail.com

Encls.: (As Above)


Accounts Officer 12/06/23

for Director General Tech. Edu.-cum-Vice Chairman,
Haryana State Technical Education Society,
Panchkula, Haryana



Haryana State Technical Education Society (HSTES)

Performa for Deposit of Admission Data Management Fee (ADMF) for the Session(s): _____

| 1 | Name of Institute | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------|---|--|---------------------------|-------------------------|-----------------|---|-------------------------|--|-------------|-----------------|------|-------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|-------------|--|--|--|--|--|
| 2 | Institute Code | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Complete Postal Address of the Institute | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Name of the Trust of the Institute | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Email Addresses of Institute | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Name, Designation, E-mail Address and Contact Number of the concerned person | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Bank Account Information: a) Name of Account Holder in the Bank Account b) Name of Bank with Branch Address c) Account Number d) IFSC Code | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | Session-wise details of Total ADMF Amount Due and now to be deposited in HSTES (Proof of Transaction duly self-attested by the Institute clearly showing the Bank details is to be enclosed) | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Session</th> <th style="width: 20%;">Name of Course</th> <th style="width: 15%;">Amount Due</th> <th style="width: 15%;">Amount Deposited</th> <th style="width: 20%;">Transaction/ UTR Number</th> <th style="width: 20%;">Date of Deposit</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr> <td style="text-align: center;">Grand Total</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | Session | Name of Course | Amount Due | Amount Deposited | Transaction/ UTR Number | Date of Deposit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Grand Total | | | | | |
| Session | Name of Course | Amount Due | Amount Deposited | Transaction/ UTR Number | Date of Deposit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Grand Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | Details of HSTES Account for deposit of Admission Data Management Fees (ADMF) | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Details of HSTES Account:</th> </tr> </thead> <tbody> <tr> <td style="width: 40%;">Name</td> <td>Haryana State Technical Education Society</td> </tr> <tr> <td>Name of Bank</td> <td>Punjab National Bank, Sector-17B, Chandigarh</td> </tr> <tr> <td>Account No.</td> <td>008700011222785</td> </tr> <tr> <td>IFSC</td> <td>PUNB0008700</td> </tr> </tbody> </table> | Details of HSTES Account: | | Name | Haryana State Technical Education Society | Name of Bank | Punjab National Bank, Sector-17B, Chandigarh | Account No. | 008700011222785 | IFSC | PUNB0008700 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Name | Haryana State Technical Education Society | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Bank | Punjab National Bank, Sector-17B, Chandigarh | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| IFSC | PUNB0008700 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Remarks, if any | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Note: Amount deposited by the Institute should tally with the total amount due on this account. The details to be filled in the proforma should be complete in all respects.

Place:
Date:

(Signature with seal)

***Details of outstanding Admission Data Management Fee:**

| Session | Pending Amount |
|-------------|----------------|
| | |
| | |
| | |
| | |
| | |
| Grand Total | |